

Massachusetts Bay Transportation Authority



**Request for Qualifications
For**

**Alewife Garage
Structural Improvement
Project**

**MBTA Contract No.
R16PS03**

**ISSUE DATE
August 03, 2026**

I. PROJECT DESCRIPTION

The Massachusetts Bay Transportation Authority (MBTA) Capital Delivery Department has identified the need for Full-Service Engineering Services to support the planning, design, implementation, and construction phase oversight of the Alewife Garage Structural Repair and Service Life Extension Program.

The Alewife Garage Structural Improvements project will implement an extensive structural repairs plan to extend the garage's service life. The plan includes both immediate and base repairs to structural and waterproofing systems. The project will include structural repairs, monthly structural inspections, and construction-phase services.

This project is expected to utilize non-federal funding.

II. SCOPE OF SERVICES:

The Scope of Services includes, but is not limited to the following:

- Program Management and General Administration
- Detailed Condition Verification and Supplemental Testing
- Development of Construction Documents for Immediate Repairs
- Design of Structural, Waterproofing, and Drainage Repairs
- Phasing and Access Planning for Maintaining Operations
- Cost Estimating
- Bid Phase Assistance
- Code Compliance Evaluation and Engineering Support
- Risk and Safety Mitigation Support
- Construction Phase Services

The services will be delivered by Phase. Project Phases for this project are defined to be:

Phase I	Pre-Design (0%-15%)
Phase II	Preliminary Design (15%-30%)
Phase III	Design Development (30%-75%)
Phase IV	Final Design (75%-100%)
Phase V	Bid Phase
Phase VI	Construction Phase Services and Closeout

III. DURATION:

The duration of this contract is five (5) years from the date of Notice to Proceed, with two (2) option period of two and half (2.5) year each.

IV. PROJECT BRIEFING:

The MBTA will hold a virtual project briefing for this Project on **August 10, 2026 at 1:30 pm**, via Microsoft Teams.

Link will be posted to Bid Express

V. QUESTIONS AND ADDENDA:

Proposers are advised that all communication shall be limited to written inquiry.

The deadline for receipt of questions is 8 calendar days before the SOQ due date. All questions must be submitted via Bid Express.

Proposers are responsible for ensuring that any questions and requests for clarification clearly indicate that the material relates to the Project. The MBTA reserves the right to respond or not respond to questions and requests submitted. To the extent that a response is merited, any response will be made available to all Proposers.

The MBTA reserves the right to revise this RFQ by issuing addenda at any time before the SOQ due date. All addenda will be considered part of this RFQ and will be posted on the procurement site. It will be the sole responsibility of the Proposer to ascertain the existence of any and all addenda issued by the MBTA. Firms will receive notice from the procurement site that an addenda has been posted.

Any responses to questions, clarifications, or addenda not issued in accordance with this Section will be without legal effect.

VI. COMMUNICATION BETWEEN MBTA AND PROPOSERS

Once the RFQ has been issued, the only authorized communications shall be through the named person of contact for the MBTA. Unauthorized communications or contact between the firms, their employees, agents, or other related entities interested in submitting SOQs and the MBTA, or any other person or entity participating on the Selection Committee with regard to this Project are strictly prohibited after the RFQ is advertised. Interested firms will have access to the MBTA Project team during the Project Briefing if conducted. Any communication outside of this meeting will be addressed to the Designated Project Representative via email.

From the date of issuance of this RFQ through the award of the Contract, any Proposer that contacts directly or indirectly any member or employee of the MBTA or any member of the Selection Committee in connection with the selection process or the contract contemplated herein for this Project is subject to disqualification.

VII. SUBMITTAL REQUIREMENTS:

Firms having capabilities for this work are invited to submit a Statement of Qualifications **no later than 11:00AM on 8/24/2026 via Bid Express at <https://www.bidexpress.com/businesses/83754/home>**. Joint Venture participation will be considered.

Proposers are solely responsible for ensuring that the MBTA receives their SOQs by the specified delivery date and time at the address listed above. The MBTA shall not be responsible for delays and other occurrences beyond the control of the MBTA.

Responses to the Request for Qualification shall include one (1) digital copy, submitted via BidExpress.com of the current Standard Form (SF) 330 - Architect/Engineer Qualification Questionnaire for all proposed team members, including all proposed sub-consultant firms.

Each Statement of Qualification must include the firm's valid Unique Entity Identifier (UEI) issued through **System for Award Management (SAM)** on Part II of the (SF)330.

Please utilize each section of the Standard Form (SF) 330 to address the following:

1. Proposed Team and Organization.
2. Key personnel qualifications for all project disciplines. *The Project Manager assigned by the selected Consultant shall be a registered Structural Engineer with a minimum of ten years of PM experience.*
3. Project experience of team members that best illustrates current qualifications relevant to this project. Must have experience in large scale structural repairs and renovations.
4. Additional information or description of resources supporting Firms' qualifications for the project.
5. Personnel by discipline should be provided in Section 9 of (SF) 330, Part II

In addition, Consultants shall provide:

- Completed Bidder Form for each Prime and Subconsultant on the SOQ Submission

The Statement of Qualifications will be evaluated based on the following criteria:

Evaluation Criteria	Weighting
Proposed Team and Organization	25
Key Personnel Qualifications	25
Relevant Project Experience	25
Additional Information	15
Personnel by Discipline	10
Total	100

VIII. SELECTION PROCESS

Following an initial evaluation of qualifications and performance data, firms considered to be the most highly qualified to provide the required services will be requested to submit proposals and may be invited to participate in interviews

All firms that are shortlisted must be actively registered in the **Federal System for Award Management (SAM)** and maintain an **active** status prior to **proposal** submission.

It is the practice of the Authority to encourage the economic growth of professional firms through broad solicitation and award of contracts. All capable firms are invited to submit a Statement of Qualifications in accordance with the instructions presented in this solicitation.

This is not a Request for Proposal. The MBTA reserves the right to cancel this procurement or to reject any or all Statements of Qualifications.